

Concordia Technology Solutions Support Documentation



Regional Training Seminar Enrollment Form

Pricing is based off the church's current support level: Platinum or Gold. Questions about Enrollment or pricing? Please call **Buffy Alvarez** at **1-877-676-4601** or email training@shepherdsstaff.org. Please fill out one form per attendee.

Seminar Location _____ Seminar Dates _____

Name Attending _____

Church Name and Support ID _____

Church Phone _____ Church E-mail _____

Church Address _____
(include city, state and ZIP code)

(√)

- ___ Day 1 (Tuesday): Introduction to Membership/Attendance
- ___ Day 2 (Wednesday): Adv Membership/System Administration/Reports/Scheduler
- ___ Day 3 AM (Thursday): Contributions (9 am-noon)
- ___ Day 3 PM (Thursday): Finance (1- 4 pm)

Day 1 and 2 will run from 9 am to 4 pm.

This enrollment form must be completed and sent into Shepherd's Staff to attend. **Verbal cancellation** is required at least 15 days prior to the training start date. No refunds will be given for cancellation after the 15-day period. Shepherd's Staff reserves the right to cancel or change dates due to low participation.

I have read and agree to the enrollment terms: _____
(signature required)

Mail or Fax the enrollment form when complete to:

Shepherd's Staff - Buffy
Concordia Publishing House
3558 S. Jefferson Ave.
St. Louis, MO 63118
Fax: 1-800-496-2641 (attn: Buffy)